

Hampton Roads Regional LHRC Committee Meeting Minutes

January 28, 2014

9:00 A.M.

I. CALL TO ORDER:

The committee meeting was called to order by Committee Chair, Doris Peterkin, at 9:07 am

II. EXECUTIVE SESSION:

No business warranted closed session on this date.

III. INTRODUCTIONS:

Members present: Doris Peterkin, Chair, Rev. Christopher Boyd, James Overton, Crystal Brown

Absent: Carleen Siegle

Human Rights Regional Advocate, DBHDS, present: Reginald Daye

Affiliate Representatives: Joseph Calhoun, Community Based Solutions; Stephen Marsden, Community Services of Virginia, Inc.; Angie Furrow, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tameka Foster, EVOLVE, LLC; DeForest Mapp, Family Redirection Institute; Franklin Bradford, G.R.A.C.E.; Karla Foster, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc.; Amber Andersen-Borders and Aaron Russell, Seeds of Change; Juli Graboski, Sentara Behavioral Health Services; William Battle and Rita Fisher, Tranquility Manor

IV. PUBLIC COMMENTS

None

V. REVIEW AND APPROVAL OF MINUTES:

The minutes for the meeting held October 22, 2013 were reviewed, and approved with corrections. The special meeting minutes of November 22, 2013 were reviewed and approved as written.

Regional Advocate Report

1. Mr. Daye offered a reminder regarding an update to the CHRIS system. All affiliates should be able to access CHRIS at this time.
2. Mr. Daye announced that First Quarter 2014 affiliate reports will be submitted using the **data from the CHRIS**. The form can be found on CHRIS in the "Reports" section. Quarterly reports are still due two weeks prior to the next meeting to allow Committee Members sufficient time to review the materials. If the CHRIS system is down, submit reports manually as before. Reports sent to Mr. Daye must be faxed, not emailed.
3. Mr. Daye reviewed the process for adding services or Affiliates. There is a letter template online. Send this to Mr. Daye, the Committee Members, and your Licensing Specialist. If you are submitting an addition to an existing service, it will be **'affiliated' automatically under you exiting affiliation**. Present the addition for information purposes at the next Committee Meeting. If you are adding new services, develop the policies and procedures, and send the certified letter to Ms. Walsh. Office of Licensing will follow-up. Ms. Walsh will send a letter when the addition is approved. Next, return to the LHRC to request affiliation. Send the same documents that were sent to Ms. Walsh; the policies & procedures, and rules of conduct. Copy this letter to your

Licensing Specialist. Please send these documents two weeks ahead of the meeting. Plan ahead for all steps of the process.

4. There are currently no vacancies on the HRR LHRC.

VI. OLD BUSINESS:

Once the minutes from the previous meeting are reviewed and approved, at the current meeting, by the Committee, they will be forwarded to the following state website to be posted: (dbhdsproductionsupport@cov.virginia.gov) within three (3) business days, with corrections made as needed.

A draft of the current minutes will be forwarded to the above noted site for posting on the website within ten (10) business days of the Committee meeting. **THIS IS A CODE OF VA REQUIREMENT UNDER FOIA!!!**

The "Freedom of Information Act" mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The program affiliates have 0 balance in any bank accounts.

VII. NEW BUSINESS:

The Committee and Affiliates request that the directory of contacts be updated and distributed.

It is time to update Corporate Agreements for any changes in Affiliate Representatives to the Committee.

Mr. Aaron Russell of Seeds of Change has agreed to begin as Program Support Liaison, beginning with the April 2014 meeting, in keeping with the rotation schedule.

PROGRAMS REQUESTING AFFILIATION:

No new requests for affiliation at this meeting

VIII. PROGRAM REPORTS:

4th Quarter

Community Based Solutions – Rules of Conduct and Behavior Management Policy have been approved. Received their license. No clients yet.

Community Services of Virginia, Inc. – served 29 individuals in Group home, 12 in home; 8 Intensive in-home and 16 Day Treatment. 1 report of allegation of abuse. 1 case closed. 1 case of Physical. 0 complaints. 0 restraint or Time-out. Amended policy on restraints was reviewed by Committee 11/22/2013. License renewal due 3/2015.

Didlake, Inc. – 21 served in day support. 0 reports of allegation of abuse. 0 complaints. No response had been received from Kevin Paluszak, regarding revisions to the Human Rights policies & procedures, as of 12/31/2013. License renewal due 6/2015.

Emerson Place, Inc. – 5 consumers receiving residential services. 0 reports of allegation of abuse/neglect. 0 complaints. Will be reporting on ongoing behavior plan. License renewal due 2015.

Evolve, LLC – 9 consumers are receiving intensive in-home services. 19 consumers in the mental health support program. 1 allegation of abuse. 0 complaint. 0 restraint or Time-out.

Family Redirection Institute, Inc. – 48 individuals in mental health support program. 56 served in intensive in-home care. 84 in therapeutic day treatment. There was 1 report of alleged abuse. 1 case closed. 0 complaints. Participates in transportation of Committee Members to the meetings. Sponsoring in-house Crisis Intervention Training. Continues to host the HRRLHRC meetings at their office location.

G.R.A.C.E., Inc. – 3 consumers are receiving supportive in-home services. 7 individuals in residential services. 3 allegation of abuse. 1 case of neglect founded. 1 complaint (dignity). 1 case closed. Received provisional license, October 2013, for six months.

James Bentley Treatment Program –33 clients served in-home; 10 in day treatment. 0 allegations of abuse. 0 complaints. License renewal due October 2016.

Northwestern Human Services, Inc. – 17 individuals are in residential services. 1 allegation of serious neglect. 1 case closed. 0 complaints.

Seeds of Change – to offer 4th Quarter and Annual 2013 report at the April 2014 meeting.

Sentara Behavioral Health Services – 225 patients served for adult acute inpatient. 40 patients served for geropsychiatry. 0 allegations of abuse or neglect. 2 Seclusions. 0 complaints. License renewal due 8/2016.

Tranquility Manor, LLC – 17 clients served. 0 reports of abuse or neglect. 1 complaint. 1 case closed.

Annual:

Community Based Solutions – No clients yet.

Community Services of Virginia, Inc. – served 32 individuals in Group home, 16 in home; 10 Intensive in-home and 19 Day Treatment. 8 report of allegation of abuse. 8 cases closed. 3 cases of Physical. 1 founded. 5 cases of neglect. 1 founded.

Didlake, Inc. – 29 served in day support. 1 report of allegation of abuse. 1 peer-to-peer unfounded.

Emerson Place, Inc. – 5 consumers receiving residential services. 0 reports of allegation of abuse/neglect.

Evolve, LLC – 21 consumers are receiving intensive in-home services. 33 consumers in the mental health support program. 1 allegation of neglect unfounded.

Family Redirection Institute, Inc. – 110 individuals in mental health support program. 264 served in intensive in-home care. 350 in therapeutic day treatment. There was 11 allegations of abuse. 6 peer-to-peer. 5 restraint-related. 11 case closed.

G.R.A.C.E., Inc. – 6 consumers are receiving supportive in-home services. 9 individuals in residential services. 11 allegation of abuse. 1 verbal. 3 cases of neglect. 7 others. 1 case of neglect and 2 others were founded.

James Bentley Treatment Program –34 clients served in-home; 10 in day treatment. 0 allegations of abuse.

Northwestern Human Services, Inc. – to offer Annual report at April 2014 meeting.

Seeds of Change – to offer 4th Quarter and Annual 2013 report at the April 2014 meeting.

Sentara Behavioral Health Services – 796 patients served for adult acute inpatient. 166 patients served for geropsychiatry. 13 allegations of abuse or neglect. 12 peer-to-peer unfounded. 1 Other founded and closed. 2 complaints (dignity) closed.

Tranquility Manor, LLC – 17 clients served. 1 reports of abuse or neglect. 1 peer-to-peer unfounded. 1 complaint. 1 case closed.

Mr. Daye reminded Affiliates they should submit their reports from the other three quarters to validate the annual report.

IX. EXECUTIVE SESSION:

At 10:25 am, The Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, neglect, complaints, serious incidents and behavior plans for the following programs: Community Services of VA, Emerson Place, EVOLVE, Family Redirections Institute, GRACE Inc, Northwestern Human Services, and Tranquility Manor.

At 12:17 pm the Committee voted to come out of closed session. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session with the following programs: Community Services of VA, Emerson Place, EVOLVE, Family Redirections Institute, GRACE Inc, Northwestern Human Services, and Tranquility Manor, were the allegations of abuse, seclusion, restraints, incidents of peer on peer aggression, and behavior plans.

At this time, the Committee moved and voted to adopt the following recommendations for further action:

* Community Services of VA: Offer a status update on the APS findings related to G.K. Review policy and procedure with staff regarding reporting to APS immediately.

* Emerson Place: Continue with the current plan for D.G. for 90 days. Offer update on treatment plan at next quarterly meeting.

* EVOLVE: No recommendations

* Family Redirections Institute: No recommendations

* GRACE: No recommendations

* Northwestern HS: Develop and submit policy for use of listening monitors in the facility for review and approval by the Committee next meeting.

* Tranquility Manor: No recommendations

Meeting Adjourned at 12:25 pm.

The Next quarterly meeting scheduled for all Affiliate Programs will be held April 22, 2014 at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am.

Respectfully Submitted,

Doris Peterkin

LHRC Chairperson

Julianne M. Graboski
HRRLHRC Program Support Liaison